

Cost Estimator – Heavy Civil Construction

This position is part-time. However, there is an opportunity for it to transition to a full-time position.

Telework may be authorized. However, client site visits will be required so we are looking for local candidates only that can be available for daytime site visits as needed.

Salary: \$25-\$40/hr

Experience/Responsibilities:

- Must have at least 5 years of experience performing take offs & estimates for **Heavy Civil** roadway projects totaling at least \$5M.
- The ideal cost estimator will have experience estimating heavy civil scopes of work but also can estimate supporting divisions.
- Experience developing GMP packets.
- Experience with on screen take off software.
- Experience with HCSS estimating software is a plus
- Must have a thorough understanding and ability to read construction documents, including specifications, schematics, change orders, and submittals.
- Experience interacting with subcontractors and other vendors to solicit proposals
- The candidate must be open and flexible, take initiative and operate effectively with little oversight.
- Excellent oral and written communication skills are a must.
- Project/Construction management experience is a plus.
- Can work independently, meet established deadlines, and communicate effectively.
- Must be familiar with Microsoft Office Suite
- May perform other duties as assigned.

Education:

BS in engineering discipline or related field required. 10 years related experience required without a degree.

Other Requirements:

- Must be a United States Citizen or authorized to work in the US (no sponsorships available-no exceptions)
- Equal opportunity employer
- Must possess a valid US State Driver's License, acceptable driving record and reliable transportation
- Background check and drug screen panel are required for this position